



Annual Procurement Activity Plan 2026-27

Alexandra District Health are looking to develop long-term partnerships with suppliers that are adaptable and innovative, who are accountable, and who can help deliver real and lasting value.

To effectively and efficiently procure goods and services across the organisation to obtain the best value for money and economies of scale, Alexandra District Health's procurement activity plan is aligned to its priorities and strategies.

When sourcing goods and services from the market, Alexandra District Health is committed to open, fair, and transparent sourcing processes.

This annual Procurement Activity Plan provides a summary of the major procurement activities in the non-salary area of organisational expenditure and provides potential suppliers with advance knowledge of the likely procurements in this financial year.

The annual Procurement Activity Plan will be reviewed and updated as required, based on the best information available at the time of publication.

Category	Description	Contact Person	Estimated Quarter
Non-Medical Equipment Purchase & Leasing	Emergency Lighting	Director of Clinical Services	Q1
Medical Equipment Purchase & Leasing	Various Medical Equipment Items	Director of Clinical Services	Q2
	X-Ray Machine	Director of Clinical Services	Q2
	Dialysis equipment (various)	Chief Executive Officer	Q2
Capital works	Dialysis space infrastructure works	Chief Executive Officer	Q2
Non-Clinical Support Services	Salary Packaging Services	Finance Manager	Q4
	Internal Audit Services	Finance Manager	Q2
	Health Information Services	Chief Executive Officer	Q1
	Payroll Services	Chief Executive Officer	Q1

Category	Description	Contact Person	Estimated Quarter
	Budgeting/Forecasting Tool	Finance Manager	Q1
Clinical Support Services	Pathology Services	Director of Clinical Services	Q3

All suppliers are encouraged to review the HealthShare Victoria statewide Procurement Activity Plan to identify future supplier opportunities:

<https://healthsharevic.org.au/procurement-guidance/procurement-activity-plan-pap/>

DISCLAIMER:

All planned procurement activities are subject to revision or cancellation. The information in this annual Procurement Activity Plan is provided for planning purposes only and it does not present a solicitation or constitute a request for proposal, nor is it a commitment by Alexandra District Health to purchase the described goods or services. There is no obligation to respond to or return any unsolicited bids received.

SUPPLIERS TO NOTE:

Alexandra District Health strongly supports the Victorian Government's initiatives in Social Procurement Framework, Local Jobs First, Supplier Code of Conduct and the Federal Government's Modern Slavery Act.

Suppliers are encouraged to make themselves familiar with these requirements when considering submitting tenders/quotes for any of the above procurement activities. Further information can be found at:

Social Procurement Framework: <https://www.buyingfor.vic.gov.au/social-procurement-framework-and-guides>

Local Jobs First: <https://localjobsfirst.vic.gov.au/industry-guidance/supplier-guidelines>

Supplier Code of Conduct: <https://www.buyingfor.vic.gov.au/supplier-code-conduct>

Modern Slavery Act: <https://www.modernslavery.gov.au/>